

Wolverhampton City Council

OPEN REPORT

AUDIT COMMITTEE

Date **30 JANUARY 2012**

Originating Service Group(s) **GOVERNANCE - DELIVERY**

Contact Officer(s)/
Telephone Number(s) **MARTIN FOX
555047**

Title/Subject Matter **SCHEDULE OF OUTSTANDING MINUTES**

Set out in this report is a schedule of outstanding minutes. An indication is contained within the Schedule when it is planned that reports on individual items will be submitted for consideration.

SCHEDULE OF OUTSTANDING MINUTES

<u>Subject</u>	<u>Date of Meeting and Minute No</u>	<u>Decision</u>	<u>Comments</u>
Internal Audit – Issues Update (Attendance Management)	25.01.10 (99) 20.12.10 (62b)	Expressed concern about the outstanding minute seeking progress on an implementation date for a corporate policy regarding attendance management and requested the submission of a report as soon as possible.	This issue is to be included within the scheduled Human Resources Policy Review
Annual Internal Audit Report 2010/11	18.07.11 (19)	Officers to investigate the possibility of the re-introduction of the attendance of an officer from West Midlands Police at Committee meetings and to circulate a briefing note to Members as a response.	Issue to be included in Audit Work Update Report to Audit Committee (30 January 2012)
Human Resources Improvement Plan	29.09.11 (37)	Progress report to be submitted to the Committee in 6 months' time.	Report to be submitted in April 2012
Budget Risks Update and Review	05.12.11 (19)/ 19.12.12 (56)/(61)	Briefing notes about the issues listed below to be circulated to all Audit Committee Members:- <ul style="list-style-type: none"> • Budget processes relating to the Integrated Transport Levy • Precepts for the West Midlands Fire and Rescue Authority/Police Authority • Additional Costs in Operating the Meals on Wheels Service • Potential legal costs arising from Victoria Halls development • Essential Car Users Allowance 	Briefing notes to be circulated to Members